

RENTAL PROPERTY QUESTIONNAIRE

FOR THE YEAR ENDED 31 MARCH _____

If we require any further information we will contact you.

PROPERTY ADDRESS	
LEGAL OWNERS	

<p>INCOME AND EXPENSES</p> <p>Please provide bank statements or a cashbook detailing all rental income and expenses for the year.</p>
<p>LOANS</p> <p>Please provide Loan Statements for any loans used to finance the property.</p>
<p>SALE OR PURCHASE</p> <p>If the property was sold or purchased during the year please provide:</p> <ul style="list-style-type: none"> • Sale and Purchase Agreement; • Lawyers Settlement Statements and Invoice.
<p>MOTOR VEHICLE EXPENSES</p> <p>If you used your private motor vehicle for rental property related business please attach details of the kilometres travelled.</p>
<p>VACANCIES</p> <p>Were there any extended vacancies during the year?</p>
<p>RELATIVES</p> <p>Is the property occupied by a relative?</p>
<p>PLEASE ENSURE OUR TERMS OF ENGAGEMENT FORM HAS BEEN COMPLETED</p>