



## RENTAL QUESTIONNAIRE

FOR THE YEAR TO 31 MARCH \_\_\_\_\_

If we require any further information we will contact you.

<b>PROPERTY ADDRESS</b>	
<b>LEGAL OWNERS</b>	

### INCOME AND EXPENSES

Please provide bank statements or a cashbook detailing all rental income and expenses for the year.

### LOANS

Please provide Loan Statements for any loans used to finance the property.

### SALE OR PURCHASE

If the property was sold or purchased during the year, please provide:

- Sale and Purchase Agreement;
- Lawyers Settlement Statements and Invoice.
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### MOTOR VEHICLE EXPENSES

If you used your private motor vehicle for rental property related business, please attach details of the kilometers travelled.

### VACANCIES

Were there any extended vacancies during the year?

### RELATIVES

Is the property occupied by a relative?

**PLEASE ENSURE OUR TERMS OF ENGAGEMENT FORM HAS BEEN COMPLETED**

